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| --- | --- | --- | --- | --- |
| **Activity** | **StartDate** | **EndDate** | **Status** | **Notes** |
| *Plan* | 12/10/2022 |  | Completed | Make a digital portfolio and completed with PPD. |
| *Page Wireframes* | 12/10/2022 |  | Completed | the principles of the web Design on Purpose (CV), usability and flexibility. |
| *Learn Html* | 12/10/2022 |  | Completed | Structure base on Elements, Tags, Types, Class, Forms, |
| *Create Dig Port Report* | 12/10/2022 |  | Completed | Digital portfolio Purpose base on (CV) and the features are about my skills, Employment History;Create on HTML (Web design) |
| *Create Dig Port Site Folders* | 12/10/2022 |  | Completed | Created file as portfolio with 2 folders inside (Pot documents, Pot site) |
| *Create Dig Port Pages* | 07/10/2022 |  | Completed | Inside of pot site folders made by 2 tasks (index, mycvsite) |
| *Create Dig Port Assert List* | 07/10/2022 |  | Completed |  |
| *Organise Portfolio* | 07/11/2022 |  | Completed |  |
| *Review Design* | 02/11/2022 |  | Completed |  |
| *Create Cv* | 07/10/2022 |  | Completed |  |
| *Research on Career objective* |  |  |  |  |
| *Research on …* |  |  |  |  |
| etc |  |  |  |  |

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| Unit | Unit names | Unit Details  | Unit status | Unit Keys | My weakness | Start time | End time |
|  Unit 3 | **Digital Portfolio** | Making a digital CV |  |  |  |  |  |
|  Unit 9 | **Spreadsheets** | Working with Excel  |  |  |  |  |  |
|  Unit 11 | **Networking** | Types of internet connectionAnd the structure of network and networking  |  |  |  |  |  |
|  Unit 13 | **Website Development** | Using coding languagesAnd work with elements and tags  |  |  |  |  |  |
|  Unit 14 | **Installing and Maintaining Hardware** | Building a computer, the structure ofHardware technology  |  |  |  |  |  |
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**My PPD Plan**

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| **Title** |  |  |  |  |
| **Identify** |  |  |  |  |
| **Plan** |  |  |  |  |
| **Action** |  |  |  |  |
| **Record** |  |  |  |  |
| **Review** |  |  |  |  |
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**My Plan**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| activity | Start date | End date | status | notes | My weakness |
| plan | 12/10/22 |  |  |  |  |
| Website design | 12/10/22 |  |  |  |  |
| Org portfolio | 12/10/22 |  |  |  |  |
| HTML TASK | 07/10/22 |  |  |  |  |
|  |  |  |  |  |  |